



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DECCAN EDUCATION SOCIETY'S CHINTAMANRAO INSTITUTE OF MANAGEMENT DEVELOPMENT AND RESEARCH SANGLI
Name of the head of the Institution	Dr. Biraj Shripal Kholkumbe
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0233-2601040
Mobile no.	8149976689
Registered Email	descimdr@gmail.com
Alternate Email	director.cimdr@despune.org
Address	P.O. Willingdon College, Vishrambag, Sangli
City/Town	SANGLI
State/UT	Maharashtra

Pincode	416416																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Semi-urban																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	Dr. Sweta Sanjog Metha																		
Phone no/Alternate Phone no.	09225340928																		
Mobile no.	8149976689																		
Registered Email	descimdr@gmail.com																		
Alternate Email	director.cimdr@despune.org																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://cimdr.ac.in/																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://cimdr.ac.in/Academic%20Calendar%202018-19.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.21</td> <td>2019</td> <td>08-Feb-2019</td> <td>07-Feb-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.21	2019	08-Feb-2019	07-Feb-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.21	2019	08-Feb-2019	07-Feb-2024														
6. Date of Establishment of IQAC	28-Dec-2016																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration			Number of participants/ beneficiaries															

Training on usage of digital interactive board	13-Jul-2018 1	13
CET Preparatory Course	06-Mar-2019 3	105
Intercollegiate business plan/ start-up	06-Oct-2018 1	150
NAAC Peer team visit	06-Feb-2019 2	550
Research & Consultancy	15-Jun-2018 180	25
Management Day	16-Apr-2019 1	400

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Intercollegiate business plan "Pahel" event is designed to enhance entrepreneur ecosystem at Institute level.

NAAC Peer team visit

Research Consultancy

Contribution in developing MOOCS courses for MHRD on Swayam Platform

Hassel free implementation of exam assessment of DUDC exam.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Research Consultancy	Institute received funds for consultancy research
Contribution in developing MOOCS courses for MHRD on Swayam Platform	Active participation of faculty in E content development in MOOCS courses
Effective implementation of SRPD and DUDC system as per the guideline of Shivaji University	Hassel free implementation of exam assessment of DUDC exam.
NAAC Peer team visit	Institute accredited with "B" grade
Intercollegiate business plan/ Start up "Pahel" event is designed to enhance entrepreneur ecosystem at Institute level.	48 teams (150) students registered from various places (Mumbai, Pune, Kolhapur, Sangli, Satara Sloapur) Three innovative ideas won the prizes 1. Home express online food app 2. Bio Plastic 3. Mini Power tiller

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	19-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

07-Feb-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission	26-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System: CIMDR has always promoted the ITC tool while implementing the policy, MIS system is effectively used by CIMDR for the implementation of the policies and decision making. MIS is considered as effective tool for the monitoring and evaluation of different academic and administrative procedures. 1. Admission: CIMDR has introduced ERP for the process of admission. After receiving the application from the students the application form are filled through the ERP system. It helps to maintain the data. 2. Examination: Exam forms are filled online in the university portal 3. Administration: Administrative activities are carried out with the help of ERP system. ERP have different modules for the activities. ERP record is accessible as per the role given by the management. It helps in dissemination of information as per the requirements 4. Academic: ERP is used by the faculties for the record keeping such as attendance, assignments, notes, result Analysis faculty file etc. Online MCQ exam is carried out through the ERP. In this system login id is provided to the students as well .Students can use it for the excess of Notes, Exam and keeping record of activities and attendance. 5. Time table: Time table is prepared on the ERP system so it accessible to the students , faculties and administration 6. Attendance: attendance record of the students is maintained through the software. If required contact through the SMS can be send to the respective students. 7. Library: Library uses ERP software to maintain the record of issue return and the repository records. 8. Accounts Finance: Accounting and finance activities are recorded through the tally software. All the financial transactions are recorded in the tally. Society has initiated to computerized all financial records. ERP introduction in the institute is great help to</p>

Institute to maintain the information online. It covers the all areas in the institute from administration to the library.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

DES- Chintamanrao Institute of Management Development and Research, Sangli (CIMDR) is affiliated to Shivaji University, Kolhapur; curriculum of all the courses; MBA, BBA, BCA are designed by the University. Before commencement of the year, the Director organizes a meeting with Course coordinators to plan academic calendar for the year. The calendar is prepared after discussions with teachers of concerned department. Planner includes personal and departmental, curricular, co-curricular and extra-curricular activities to be conducted during the year. A copy of academic calendar is issued to all teachers. The students are also informed about the same during the orientation programme.

Academic planner is prepared on ERP system. Finalized copy of planner is communicated to concerned members through ERP system. Course coordinator prepares time-table through ERP for the semester based on the academic plan which is published and distributed among students and teachers. In alignment with academic calendar teachers prepare their course plan for each session, using ERP system. This session plan is submitted to the concerned course coordinator. The teacher prepares course outline on ERP which includes parameters such as 1.Course Description 2.Learning Objectives 3.Pedagogy 4.Course Requirements 5.Group Project 6.Case Study/ Assignments 7.Basic Text Book etc On the basis of academic planner, time-table and course outline, teachers prepare their session plans. This session plan can be monitored by Director, course coordinator and students as well. ERP course file consists of delivery report wherein the teacher has to mention the execution of the course. Delivery report comprises of student's attendance report and topics covered. Teacher's course file has a provision of sharing course material which is in the form of notes, presentations or videos. Teachers can share the course outline with students which help them to understand the subject better. Thus the curriculum is being delivered effectively. Faculty can conduct subject-wise online evaluation using; Question bank/MCQs/assignments/group exercises/ field survey etc. Students can upload their assignments/group exercises/ presentation through ERP from their login. Academic administrator can analyze the record of every teacher, if any deviation appears it can be rectified with the concerned teacher. To ensure effective implementation of curriculum institute undertakes following measures: 1.Class Facilitator: Faculty plays a role of class facilitator/coordinator, who understands the students' difficulties in academic and non- academic issues and guides the students in these aspects. Further, class facilitators in consultation with HODs of respective departments allocate the students to specific mentors. Mentors act as catalyst in students' academic development. 2.Book Bank facility: Students avail book bank facility at the beginning of every semester in addition to library card. They are provided the books that cover more than 70% of their syllabus. It's an added advantage for the students as they return these books after their exams. 3.Use of library as learning center: apart from books other study materials such as CDs, on-line journal, on-line lectures (MOOCs) are provided through library. 4.Result analysis: After every semester results are analyzed. It helps the class coordinator to identify the remedial action to be taken. Accordingly, if

required extra classes are organized

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Marketing Management, Human Resource Management, Financial Management, Production Management, system	06/08/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft skill	11/06/2018	206
Entrepreneurship Skills	11/06/2018	185
Computing Skills	11/06/2018	140
Leadership skills	11/06/2018	185
Employability Skills	11/06/2018	180
Selling Skills	20/08/2018	53
Business plan and Strategy	20/08/2018	90
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	MARKETING, HR, FINANCE, PRODUCTION	49
BBA	MARKETING, HR, FINANCE, PRODUCTION, ENVIRONMENTT	125

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

For institutional development feedback is obtained from the stakeholders in formal and in informal ways. Formal Feedback: Formal feedback helps to understand the improvement areas on which immediate actions could be taken. Formal feedback is conducted through a designed format from faculty and students. i. Being an affiliated institution curriculum of all courses is designed by the university. However, some of the faculties from the institute are contributing in curriculum development so faculty's feedback on curriculum could be conveyed to the respective board of studies. Faculty's give their feedback about the curriculum in prescribed format which is noted by the faculty's who is a member of curriculum designing committee. During curriculum development suggestions of teachers are considered and changes are inculcated. ii. Students' give their feedback twice a year usually at the end of semester through ERP. The parameters include feedback on curriculum and teaching learning process. The major feedback parameters are understanding of subject, completion of syllabus content, use of teaching aids (PPT, blackboard, audio, visual), relevance of assignments, interactive teaching methodology, application of the course to real life situation, subject content supports in development of personality, subject contents helps to enhance professional and employability skills. Subject and teacher wise feedback report is accessed by the Director, which is further, shared and discussed with concerned faculty. The faculty members take this very positively and inculcate the needed changes. iii. Students also give their feedback about the facilities which are recorded in register. General feedback about the institution submitted in suggestion box. iv. Parents give their feedback about the programme, curriculum and their wards development during the annual parents meeting. Teachers interact with parents and discuss the individual student's development in detail. This record is maintained in register. Informal Feedback: Informal feedback is collected from guests, authorities and examiners who visit the institute for different reasons and purposes. i. The guests who visit the Institute to share and enlighten the students mention their experience and suggestions in register. The guests from varied areas such as Industry, Social work, spiritual experts, service sector, Government and non- government organizations etc. visit the institute. Guests and well-wishers who visit the institute also mention their opinion about the institutional development in various areas such as contribution of the students in extension activities, go green activities etc. feasible suggestions are inculcated and it supports institutional development. ii. Alumni's contribution is very significant in students' development and their placements. Alumni help the students to get funded projects and better placements considering students areas of interest and industry requirement. iii. Examiners who visit the institute to conduct viva - voce provide academic suggestions that helps to improve the project work. CIMDR, inculcates the

significant feedback and suggestions that contributes for overall development of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Commerce & Management	60	92	46
BBA	Commerce & Management	80	216	80
BCA	Commerce & Management	80	194	80

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	160	46	6	5	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	18	7	3	2	20

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[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system of CIMDR plays crucial role in students' development. It supports in execution of student-centered activities. Objectives of Mentoring System 1. To provide professional socialization support to the student 2. To provide personal support to facilitate success in campus life and beyond. 3. To identify areas of improvement among students to design student development activities. Role of Mentors: 1. Understand the student's skill sets. 2. Act as a sounding board so that students would open up 3. Act as a trusted advisor who stimulates personal and professional growth. Role of Mentee: 1. Attend the pre-decided meeting with mentor. 2. Follow the guidelines and advice given by the mentor. Mentoring system is adapted by the institution to develop a social bond between teachers and students. CIMDR updated its mentoring system as per the suggestions of NAAC peer team. Students' mentoring is important, not only for the improvement of knowledge and skills but, it provides professional socialization and personal support to facilitate success in campus life and beyond. Upto the year 2017- 18 class teacher/ facilitator used to act as mentor, as per suggestions of NAAC Peer team, from the year 2018-19 the system has been changed. HODs of respective course in discussion with teachers distribute the students. Each mentor is allocated around 20- 22 students. There is a standard format on the basis of which individual student is rated and the record is maintained. The major parameters considered for rating are Co - curricular and Curricular activities. Likert's scale (1 to 5 measures) is used as a measuring scale. Students'

participation in class room activities, such as – group discussion, case study analysis, presentations, contribution in group exercises etc. library utilization encompasses books issued, magazines and journals referred, total time spend in the library and active participation in library exercises. Computer lab utilization includes use of e-resources. Participation in co- curricular activities is tracked by the mentor. Student’s contribution is measured and rated at least twice a semester. Usually two meetings are recommended, but considering students requirement teachers can vary the number of meetings. The total score determines the performance of student, this helps to identify the improvement areas. Accordingly common improvement areas are determined and student development activities are designed by the Deccan Club. Deccan club is Student’s club formed for organizing various events and activities in the Institute for the benefit of student. Outcome of mentoring system 1. Identifies strengths and weaknesses of students. 2. Supports in conducting student’s development activities. 3. Creates a change in attitude and approach of student. Mentoring system helps in developing employability skills along with their socialization. It gives unique identity to student – teacher relationship. It enhances institution’s culture. It has been seen that mentor- mentee system has contributed in alumni network development.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
206	11	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	12	0	6	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	717	Sem. II, IV and VI	13/05/2019	06/07/2019
BCA	717	Sem. I, III and V	03/11/2018	20/12/2018
BBA	7804	Sem. II, IV and VI	13/05/2019	21/06/2019
BBA	7804	Sem. I, III and V	03/11/2018	15/02/2019
MBA	7807	Sem. - II and Sem.IV	13/05/2019	30/07/2019
MBA	7807	Sem. - I and III	17/11/2018	18/03/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is carried out considering the prescribed evaluation pattern of University, which is 80:20. Under this system internal credit comprises of 20 marks and university evaluation of 80 marks. The major parameters prescribed by the University internal evaluation are Practical assignments and Mid - test for every course in each semester. In CIE process students obtain marks that comprises of 20 weightage. In case of Major project the internal marks weightage is 50. The internal marks evaluation scheme is conveyed by head of the department to the students at the beginning of the semester. Mid Test: 10 marks: Conducted at the end of every semester by institute. For midterm test open book examination is proposed. The examination would be of three hours for every course. Practical Assignment 10 marks: Practical assignment given in syllabus (2.5 marks of each practical assignment). It is the discretion to respective faculty regarding nature of submission of practical assignment. 2. Additional evaluation criteria: Apart of university recommendation, institute conducts additional evaluation exercises depending on the nature and requirement of the subject. These exercises comprise of: Quiz: MCQs based quiz is conducted in the class to test conceptual clarity about the subject. Library exercise: This exercise comprises of reading subject related journal, newspaper and magazine articles and present it in the class. Contribution in Mega Event: Internal evaluation and credits are also linked with their participation and contribution during these events. Students develop various management skills through these events. Group and class exercises: Student's performance is evaluated based on different class activities such as case- studies, group discussion, mini- projects, seminars, and role play. Reforms in Continuous Internal Evaluation Being an affiliated institute university reforms need to be followed by the institute. Earlier Institute used to conduct mid test as per traditional exam pattern, but from the year 2017- 18 open book mid test pattern has been started. Because of open book exam students could spare more time for extra - curricular activities.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. Adherence to university schedule: Each year university provides schedule of commencement and end of the term. This schedule is received in the month of April. First term begins at the end of July or in the first week of August and this term ends in last week of November or by first week of December. The second term begins by December end or by January first week. The second term ends by the end of May or first week of June. Institute aligns its time table according to the schedule circulated by university. Director convenes faculty meeting before commencement of the term. During this meeting different co-curricular and extra-curricular activities to be conducted are discussed and planned. Overall academic planner is prepared by class facilitator which shows the schedule of guest lectures, mid test, mega events and co-curricular activities. Course planner is prepared by respective faculty which comprises of curriculum planning and activities to be undertaken during the course.

2. Monthly evaluation of implementation of academic calendar: Director calls for monthly faculty meeting. During this meeting, planner is evaluated. Major deviations, if any are discussed and remedial actions are agreed upon.

3. Monitoring by CDC: College Development committee monitors the planner at the end of the term. Director is expected to report the activities conducted during the term. Only major deviations and the reasons behind the same are discussed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://cimdr.ac.in/COSPOs.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
717	BCA	Commerce & Management	41	18	44
7804	BBA	Commerce & Management	70	58	83
7807	MBA	Commerce & Management	50	33	66

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://cimdr.ac.in/Student%20Satisfaction%20Survey.xlsx>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	365	Vikas Hightech Nursery	0.7	0.7
Industry sponsored Projects	365	Annapumeshwari Indane gas	0.84	0.84

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Pehal 2K18	MBA	06/10/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Flood relief work	Certificate	Deccan Education Society, Pune	100
General Awareness programme on Constitutional provisions	Letter	District Legal Service, Authority, Sangli	100
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Institute's Students Social Responsibility	Chaitanya Ashram - Old age home, Sangli	Visit to Old age home	2	20
Institute's Students Social Responsibility	Dadu Kaka Bhide Boy's Nirikshan/Balgruh Sudarbai Malu mulinche nirikshan/balgruh, Sangli	Visit to Remand Home	2	10
Institute's Students Social Responsibility	Velankar Girls Orphanage, Sangli	Visit to Orphan age	2	10
Institute's Students Social Responsibility	People's for Animal, Sangli	Visit to Animal rescue service center	2	10
Institute's Students Social Responsibility	Survey on socio- economic status of slum residents	CIMDR, Sangli	2	14
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project work	Summer Internship	List attached	05/06/2018	05/08/2018	49
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Godawari Industries, Ltd.	20/11/2018	Consultancy summer project	3
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17.06	17.06

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Centralized Campus Management System	Fully	GEMS - 2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Reference Books	12042	4210997	72	65377	12114
e-Journals	1	13570	1	13570	2	27140
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Sweta Metha	Financial Accounting	SWAYAM	10/07/2018
Ms. Roopa Kurane	Financial Accounting	SWAYAM	10/07/2018
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	100	2	0	0	1	0	0	100	1000
Added	0	0	0	0	0	0	0	0	0
Total	100	2	0	0	1	0	0	100	1000

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
19.62	19.62	37.7	37.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) 1. Computer: the institute has 80 computers used by administration, library, teachers, director and computer lab. The maintenance of these computers is done on Annual Maintenance Contract (AMC) basis. The work of AMC is assigned to Aditya Computers, Miraj at a cost of Rs. 75000.00 per annum. This contract includes maintenance of computers, cleaning, software up gradation and compliance of calls for repairs. For this a register is maintained by lab assistants. All computers are connected by internet facility and battery backup. All the computers are covered under insurance policy and yearly premium is paid centrally by Deccan Education Society. 2. Copier Machines: Presently the institute has two Canon make two Photo copier machines. The latest Canon printer is iR2004N with wireless printing, touch panel, print speed of 22 PPM, ID card Copying, Duplex Printing, Network Scan and Print and A3 Monochrome printing. AMC of this machine is assigned with Gajaraj Systems Sangli at a cost of Rs.5000 p.a. Tonner is usually changed after 1000-1200 copies. 3. Telephone cleaning charges: There are 10 telephone sets in the institute. These sets are cleaned twice in a month. This work is assigned to Shri. A.R. Ghadge, Miraj. He is paid Rs.8000 pa for this service. 4. Printer: There are 06 printers in various departments of the institute. AMC of printer is covered under AMC of computers. Toners of these printers are replaced as per the consumption. 5. Repairs to buildings: Every year there is a provision of Rs. 25000 in the budget for minor repairs such as plumbing, bore-well, repairs to furniture and fittings etc. This work is entrusted with class 4 employees and done in-house. As far as the major repairs there is a specific procedure to be followed by institute. This includes preparation of estimates from junior engineer, passing resolutions by college development committee, Regional Office, Estate Committee, Finance Committee, and Governing Body. On completion of this procedure the work is carried out by Regional Office at Sangli. 6. Furniture and electric equipment: Furniture includes benches, tables, chairs, cupboards, filling cabinets, book racks, etc. The work of maintenance and minor repairs is assigned to class 4 employees. The procedure for major repairs is as per the repairs to building. Annual budget for minor repairs to furniture and electric equipment and dead stock is Rs.150000 7. Library: Proper care of the library is taken ensuring physical collection so as to maintain ease in accessibility and maintenance. The library collections are arranged according to the subject using the DEWY DECIMAL classification. Each subject is represented by classification number. All collections are continuously up dated like books, periodicals, journals and students' project report. Older journals and project reports are stored in the archive. The stacks are presentable and organized. Repair and rebinding of damaged documents is done to the extent

<https://cimdr.ac.in/Maintenance%20Policies%20&%20Procedure.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0

b)International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mock Interviews	16/02/2019	89	CIMDR, SANGLI
Mock Interviews	15/02/2019	89	CIMDR, SANGLI
Group discussion on different topics	25/08/2018	76	CIMDR, SANGLI
Group discussion on different topics	24/08/2018	76	CIMDR, SANGLI
Group discussions on current affairs	21/07/2018	82	CIMDR, SANGLI
Group discussions on current affairs	14/07/2018	82	CIMDR, SANGLI
International Yoga Day Celebration	11/07/2018	90	Shri Arun Raoji Malvankar, Head Clerk, DCC Bank Mr. Malvankar
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
ICICI Bank, ICICI Prudential, Govind Milk Milk	26	18	Vikas Hi-Tech Nursery, Tung, Profit Mart, Pratik	5	5

Products			Industries	
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	37	BBA	BBA	PG Diploma in Luxury Brand Management, Lala Lajpatrai Inst. Of Mgt Mumbai , Bharati vidyapeeth University, CIMDR Sangli , Welingkar Institute, Sinhgad Insti.of Mgt .Pune(MBA) Mumbai , Vishwakarma University, Pune	MBA, PGDBM

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Teacher's Day Celebration	Institute	200
Celebration of 15 Aug 26th January	Institute	100
Photography Competition	Institute	20
Vivekanand Jayanti	Institute	150
Shiv Jayanti	Institute	300
Cultural Week	Institute	300
Cricket	Institute	120
Volley Ball	Institute	100
Kabaddi	Institute	100
Kho Kho	Institute	110

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Being an affiliated Institute, CIMDR follows university guidelines for the formation of Student Council. Upto the year 2017-18 Council was formed as per the provisions of Maharashtra Public Universities Act 23016, 99, 147 (2) (1) and Maharashtra Ordinance No. XXVIII. For the academic year 2018-19, Institute formed Deccan club, considering the structure of Student Council, as formally Student Council has not been formed. Objectives: 1. To formalize student representation on academic administrative bodies of the institution. 2. To channelize student activities. 3. To establish official communication network among the students. Process of Deccan Club formation: Faculty representative co-ordinates the formation of Deccan Club. Structure of Deccan Club includes following positions 1. President 2. Vice- President 3. Secretary 4. Finance Manager 5. Co- ordinator 6. Two members from each class - one is class representative who is top scorer in last examination. And the other one is interested candidate. For above positions elections are conducted. All five positions are contested by MBA students and voters are Class Representatives of all classes and students of MBA I MBA II. Members of the Deccan Club includes representatives of all the classes MBA, BBA and BCA. The Deccan club members act as a communication network among the classes. Dissemination of information and activities can be effectively done through the club. The club acts as operational level support system. The college has constituted various committees and student representatives are appointed in the same Committees to carry out various academic and administrative activities. The committees such as Training and placement, Industrial visit, Mega event, Sports, cultural, alumni committee, Magazine etc. These committees function under the umbrella of Deccan club. The club decides the activity calendar which is presented to the HODs of different departments. In consultation with HODs activity planner is finalized and executed. For the execution of this planner President conducts monthly or as per requirement meetings of Deccan Club. Deccan Club President is also a member of college development committee and IQAC. Student's problems and difficulties are shared by the President in the monthly meetings of College Development Committee. Management's expectations can be easily conveyed to the students through the President. Thus, Deccan Club plays a pivotal role in information dissemination. Outcome: The club has successfully organized various events. Some of the major events are i. "Pahel" an intercollegiate start-up event ii. Industrial visits of all classes iii. Photography competitions iv. Trek to Tukai Mountain v. Swachh Bharat Abhiyan vi. Guest Lectures vii. Voter's awareness campaign viii. Sports Cultural activities ix. Student Development Activities x. Placement Activities xi. Annual Magazine xii. Extension Activities etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

CIMDR, Sangli is one of the oldest management institutes under Shivaji University, Kolhapur. The MBA course commenced in 1984 and by 2018, 32 batches have passed out. We have alumni network within and outside India. Students of this institute are working with reputed companies at respectable position. Institute is having strong ties with alumni and uses different sources to remain connected with these students. Social Media platform is explored to maintain connectivity with alumni. Institute's website has a separate space dedicated for alumni. CIMDR has registered alumni association under Maharashtra Public Trust Registration Act, 1860 with registration number Maharashtra/211/2018. Shri Vijay Laddha is President of the association, Nitin Jadhav is Vice President, Sanjay Kowjalgi is Secretary, Pramod Malu is Joint Secretary, Dr. Sweta Metha is Treasurer, Rohan Bhokare, association member is looking after Membership Development, Ms. Indira Pirale will look after Student Development Placement and Mr. Amit Shah is a Professor representative Alumni association arranged for the physical and video conferencing presence during NAAC Peer team visit. Association formally and informally visits the Institute many of the times to extend their help in following areas: 1.Summer Internship 2.Guest Lectures 3.Career Guidance 4.Industrial Visit 5.Final Placement

5.4.2 – No. of enrolled Alumni:

11

5.4.3 – Alumni contribution during the year (in Rupees) :

9221

5.4.4 – Meetings/activities organized by Alumni Association :

Two meetings were conducted, during first meeting, members finalized the formation of association. A detailed discussion on various activities to be conducted with the help of alumni in the institute was done. It was decided that guest lectures, training, seminar and workshop of successful alumni in respective field to be arranged for current year MBA students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. NAAC Registration and Accreditation : Deccan Education society runs on the constitution laid down by its founder members such as Lokmanya Balgangadhar Tilak, Gopal Ganesh Agarkar, Vishnushashtri Chiplunkar, Vaman Shivram Apte and Mahadev Ballal Namjoshi. The constitution of DES believes in democratic principles where the composition of governing body has equal number of life-member teachers and elected non-life members. Decision- making process is participative at central as well as unit level. At CIMDR, Sangli, major policy decisions are taken through resolutions passed in Local Management Committee/ College Development Committee. Getting quality certification in order to enhance academic and administrative operations was the major decision taken in consultation with all the members of CDC. Accordingly it was decided to register for NAAC and simultaneously work on fill the Self- Study Report. Collecting and organizing information of five years was an herculean task that had to be accomplished with proper coordination among various stakeholders vis. Teachers, administrative staff, top management, students, parents, industry and alumni. The process that followed registration required opinion and participation of all concerned members. The budget required for this process was presented, revised and sanctioned through CDC resolutions. Seven criterion

of NAAC were divided among the staff and they were expected to form sub-committee for their given task. IQAC played vital role in orienting the stakeholders about the process and requirements of quality certification. IQAC functioned as a steering committee and monitored the work of these sub-committees. The principle of Management By Objective (MBO) was followed during the entire accreditation process. Each committee integrated their objectives, goals and task with that of the larger objective and displayed a high level of veracity. Regular meetings and reporting system was developed to review the task and control the deviations if any. This system helped to complete the NAAC registration process as per the stipulated time line. Accreditation process exhibited an excellent example of participative and decentralized management practice. 2. Add - on Courses: NAAC peer team visit was a great learning exercise for all the stakeholders of CIMDR, Sangli. During their visit they proposed some vital suggestions for quality improvement, introducing add-on courses were one among them. The suggestion being in line with the vision of the institute was immediately taken into consideration. Senior faculty members were assigned the task of identifying value addition courses. This proposal was routed through IQAC and CDC meetings where feasibility of introducing various courses was discussed. On suggestions received from staff it was resolved in CDC to introduce following seven courses: 1. Web designing 2. Professional skills in computer 3. Share market 4. Information and Cyber Security for business 5. Family Business Management 6. Hospital and Health care services management 7. International business. Major decision related to these courses viz. course curriculum, course duration, evaluation, certification and budgetary provision, was decided in consultation with faculty coordinators of each course.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • Institute conducted three days workshop for MBA aspirants. The workshop aimed at orienting participants about entire admission process. The participants were also given sessions on MH-CET. This included 5 hours of classroom training along with 3 hours of practical mock test. This preparatory workshop was attended by 105 students. • Institute was selected as Facilitation Center by Directorate of Technical Institute, to facilitate document verification process for MBA students. Around 300 students availed this facility and the process was executed flawlessly. • Entire processes of admissions were done using ERP system. Admission processes such as filling registration form, admission form, issue of Identity Card, and allotments of Roll Numbers were done using ERP. This brought transparency and efficiency in the admission process.

<p>Industry Interaction / Collaboration</p>	<ul style="list-style-type: none"> • Institute has a separate Industry to Institute cell (I-to-I) that works for strengthening relationship with the industry. MOUs become integral part of relation building. In the academic year 2018-19, institute signed MOU with two local industries viz. M/s Sairaj Builders and Vikar Hi-Tech Nursery. The objectives of these memorandum are: <ul style="list-style-type: none"> • Assistance in establishing a n new project • Market potential survey • Summer Internship to MBA students • Facilitating industrial visit • Organizational Appraisal • Streamlining Accounts and Finance Department
<p>Human Resource Management</p>	<ul style="list-style-type: none"> • NAAC peer team visit gave a broader perspective to all the staff members of the institute, regarding outcome based education, administrative and academic processes, involvement of stakeholders in the development process, need for research and development activities, and skill development oriented add-on courses. It was certainly a value addition exercise for human resource development of CIMDR. • Teaching and non-teaching staff of the institute were encouraged to attend seminars and conference.
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<ul style="list-style-type: none"> • Various activities were organized by Library to increase students' involvement such as essay writing competition, elocution competition, best reader competition, book review competition and MCQ • Orientation program was organized to encourage students to enroll to SWAYAM courses. • Open E-resources viz. Delnet, e-PGPathshala, were demonstrated among students. • Library feedback system was developed and analyzed to understand students' expectations and area of interest.
<p>Research and Development</p>	<ul style="list-style-type: none"> • Faculty worked on live industry research projects along with students • Students received internship stipend for their contribution in the research project. • Research and consultancy grants were received from industry • Mini- projects to UG students were encouraged in the area of extension activity. • More than 25 students benefited from live research in the area of market research, finance and strategic management • Two of the faculty members worked on the project of SWAYAM. One faculty worked as course

	<p>coordinator of Financial Accounting and the other worked as assistant for the same course. This course was offered by MHRD during August 2019</p>
Examination and Evaluation	<p>Continuous Internal Evaluation is followed rigorously. • Blooms Taxonomy is used to design MCQ assignments. • 75 weightage is given to decision making and analytical problems/case study in final Question paper • Assignments and evaluation work comprises of case-studies, field assignment, group exercise, library assignments, presentations etc. Participation in these activities is converted into internal assessment parameter. • Well-equipped computer lab is maintained to conduct online MCQ assessment</p>
Teaching and Learning	<p>• Faculty members of the institute comprehensively used ERP academic module for: • Session Plan • Maintenance of attendance record, • Uploading course material and assignments, • Developing and conducting MCQ. • CCTV terminals are installed in each class for effective monitoring • Extensive use of ICT tools along with conventional teaching</p>
Curriculum Development	<p>• More number of faculty in curriculum design committee. • Director worked as chairman of one committee • The BOS introduced fundamental changes in the curriculum of PG and UG courses in 2018-19 • Introduction of additional electives • The committee comprised of representative from industry, alumni and subject experts from other universities. • Each course defined its measureable outcomes. • Open book examination pattern introduced for the first time for elective subjects of MBA course. • Sufficient weightage is given to decision making and analytical abilities in the evaluation system. This system will be applicable from 2019-2020</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>? Integrated ERP system was adapted by institute as well as Deccan Education society. A uniform system of planning and development is adapted using IT system that has helped to make the process inclusive and transparent. Academic and Administrative planners</p>

are designed, through this system. The centralized plan is disseminated to concern stakeholders through this system. Governing body, Teaching staff, non-teaching staff, students and parents are connected through this system.

Administration

? All the administrative activities are encouraged to be carried out using ICT and aimed towards paper-less system. Major administrative activities done through e-governance were: ? Admission ? Issue of Bonafide and other documents ? Maintaining e-records of student's documents, mark sheets. Correspondence with central office is entirely executed through official e-mail account using e-letter head. ? University related processes are executed online. The online processes include admission forms, eligibility forms, exam form, issue of hall tickets, declaration of online results, feeding internal marks, and examination related grievance process.

Finance and Accounts

? Accounting system of Institute is integrated with the accounting system of Deccan Education Society's central finance department. ? Accounting software Tally ERP 9 is used for maintaining all financial data. ? The central office has initiated the policy of e-payment. Various modes of e-payment are used such as NEFT, e-card payment, payment through POS machine, and in some cases mobile payment. Cash receipts and payments are discouraged.

Student Admission and Support

? Entire admission process is executed through ERP system. The basic information about the student such as caste, mark sheet, supporting documents are all saved in the system and can be derived by students as well as institute as per requirement. University related processes are also conducted online in order to facilitate different student related tasks during the entire course cycle. Students can apply for documents such as Bonafide, Transfer Certificate, Migration Certificate, etc using online platform. Examination related processes are also conducted online giving students an effective and transparent system support. ? Online academic verification of past students under reference check.

Examination	? SRPD system is followed by university where question papers are delivered to respective centers in soft format half an hour before the examination. ? Institute's examination center has all the required infrastructural arrangements to execute SRPD system effectively. ? University syllabus designing committee has suggested conducting online examination for MCQs carrying 20 marks. This is expected to be executed for the academic year 2019-2020
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6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medi-claim policy for	Medi-claim policy for	Group insurance for all

entire family

entire family

students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institutional financial accounting is integrated with central office of the society at Pune. Institute adapts following internal audit process: • Cash and bank related transactions are jointly signed by head of the unit and one of the Life Member, CDC. This helps in day-to-day check over financial transactions. • Financial information such as income expenditure statement, statement of fees arrears, cash book, bank book and vouchers are presented to CDC members during regular meetings. • Monthly statements such as Income Expenditure , Fees, bank reconciliation, TDS s are prepared in excel format and verified online by DES Finance Department. Process of external Audit: Society appointed Audit company, Ghokale, Tanksale Ghatpande Chartered Accountants is authorized to conduct annual audit at the end of financial year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Shri Mukund Bhavan Trust Garware Bestretch limited Shri Mukund Bhavan Trust Maharashtra Foundation Ashok Rajni Shendure Garware Holdings Limited	32413680	Development
View File		

6.4.3 – Total corpus fund generated

32413680

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	IQAC and CDC
Administrative	No	Null	Yes	IQAC and CDC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular Parents Meet 2. Parent's participation in student counseling 3. Parent's participation during NAAC peer team visit

6.5.3 – Development programmes for support staff (at least three)

1. ERP training to all support staff 2. AISHE workshop for support staff 3. Participation in Central Assessment Workshop

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of Add-on courses 2. Research and Consultancy projects 3. Social Extension related research projects

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Training on usage of digital interactive board	05/07/2018	13/07/2018	13/07/2018	13
2019	CET PREPARATORY COURSE	07/01/2019	06/03/2019	08/03/2019	105
2018	Intercolle giate business plan/ start-up "Pahel" event is designed to enhance entrepreneur eco-system at institute level.	05/07/2018	06/10/2018	06/10/2018	148
2019	NAAC Peer team visit	07/01/2019	06/02/2018	07/07/2018	550
2018	Research Consultancy	05/07/2018	15/06/2018	15/06/2019	25
2018	Contribution in Swyam MOOCS program	05/07/2018	10/07/2018	20/12/2018	1110
2019	Management Day	07/01/2019	16/04/2019	16/04/2019	400

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Case Study	13/08/2018	13/08/2018	29	23
Skit	15/08/2018	15/08/2018	35	45
Skit	26/01/2019	26/01/2019	50	60

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students	15/06/2018	Code of Conduct for Students: a. The identity card with photograph affixed, must be carried by the student at all the times while on the campus and must be produced on demand. b. Student should have minimum 75 attendance in theory and practical. c. The absence from the institute without leave will be considered a breach of discipline. d. Student must appear for all the tests and examinations and show satisfactory progress. e. Students are advised to read all the notices displayed on the notice boards. f. Students must follow library rule and regulation g. Student must update ERP Record on regular basis. h. The conduct of the student in the premises of the institute as well as in their classes should cause no disturbance to fellow students or other

classes. i. No society or association must be formed in the institute or in the hostels and no person should be invited to address a meeting without director's prior permission. j. No trips should be arranged without prior consent of the director. k. Students are expected to take proper care of the institute's property. Any damage done to the property of the institute by disfiguring the walls, doors, fittings or breaking the furniture, etc. is a breach of discipline. Hostel Rules:

1. Application for accommodation in the hostel is to be made to the director at the time of admission.
2. Once a student is accommodated in the hostel, he / she will have to pay the prescribed hostel fees for both the terms even if he /she wants to leave the hostel on any account during the year.
3. No student will ordinarily be allowed to have a guest in the room to stay for the night. All guests must leave the hostel before 8.30 p.m.
4. No student can under any circumstances remain absent from the hostel without permission of the rector. Absence from the hostel at night without the prior permission of the rector is the serious breach of discipline.
5. Every case of illness must be immediately reported to the rector.
6. No function or celebration can be organized without prior permission of the rector and the director.

Rules for Parking: a. All

vehicles should be parked in the parking area provided by the institute. b. A vehicle should be properly locked and parked. c. A vehicle without a lock will not be allowed in the parking. d. The institute will not be held responsible for vehicle held outside parking area of the institute. Anti-Ragging Notice: 1. The college has an anti-ragging cell to prohibit ragging into the institution. Maharashtra Prohibition of Ragging Act 1999 2. Ragging within or outside of any educational institution is prohibited. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to two years and / or penalty which may extend to ten thousand rupees. 3. Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from date of order of such dismissal. Examination Rules: 1. The student must have minimum 75 attendance in theory and practical of the respective subject. 2. Student must appear for all internal as well as university examinations. 3. In case the student is unable to appear for examination due to medical or other reason

beyond his/her control, he/she should make the case known to the examination section and the director for consideration of matter with satisfactory documents to support his/her case. 4. Student must read the scheduled timetable of examination carefully and check regularly the changes made in time table if any. 5. Student must be present in the examination hall ten minutes before the start of examination. 6. The student should obey the instructions given by the supervisor in the examination hall. 7. Student should not speak or communicate in any way with any other candidate in the examination hall during the examination. 8. Exchange of writing materials, mathematical instruments etc, is strictly prohibited 9. Student must not enter an examination hall more than half-an-hour after the start of an examination. 10. Also student must not leave an examination hall less than half-an-hour before the end of an exam. 11. Student must not carry notes, blank papers, books, calculator, mobile phone or any other electronic data storage device with them during the exam. All rough work must be done in the exam booklets provided during the exam. 12. A warning bell will be given ten minutes before the close of the examination at the second bell student must stop writing and be ready to hand over the answer-books to the supervisor.

Student must not leave the seat until all answer-books are collected by the supervisor. Code of Conduct for Teachers: a. Communicate clearly with the students in writing the instructions for each assignment. b. Be updated in the knowledge of subject and the current affairs. c. Prepare thoroughly the lecture to be delivered in advance. d. Conduct lectures and practical's as per the time table. e. Use modern tools of teaching to make the lectures more interesting (Audio/ Visual Aids). f. Attendance of the students should be recorded regularly. g. Complete the syllabus in stipulated time. h. Conduct all the examinations as per the scheduled time table. i. Evaluate all the examinations in the stipulated time. j. To conduct examinations that minimizes the opportunity for scholastic dishonesty. k. Be polite to the students- listen their problems and should make efforts to solve them. l. Be in contact with the parents / guardians of the students. m. Take the prior approval of leave from respective authority and make the alternative arrangements for the lecture and practical. n. Follow the rules, regulations and instructions of the institute from time to time. o. To consistently be on guard for plagiarism. p. Should maintain all the record on ERP software. Code of Conduct for Governing

Body: 1. To ensure that the institute is well run, meets the needs for which it has been set up. 2. To use reasonable care and skill in their work as members of the governing body and must seek professional advice where appropriate 3. To regularly attend meetings of the governing body and the committees on which they serve, and acquire appropriate knowledge to contribute effectively to decision making 4. Make such provisions, as may enable institute to undertake specialized studies with proper provision for laboratories, libraries, museums and equipment. 5. Establish departments, colleges, schools, institutes of higher learning, research and specialized studies, hostels. 6. Present the budget estimates as received from the finance and accounts committee with modifications, if any, to the principal for its final approval. 7. Provide infrastructure, premises, furniture, apparatus and other means needed for the smooth conduct of the work of the institute. 8. Consider the perspective plan for the academic development of the institute. 9. Take overall responsibility for student welfare. Code of Conduct for Director: a. Review current academic programmes, collaborative programmes and Human resources management of the institute. b. Admission authority for the institute to implement admission process as

prescribed by state government/DTE. c. Development and implementation of strategic plan for short term and long term development of the institute and sustainable quality improvement. d. Plan and facilitate guidance, counseling and other students' services at institute level. e. Maintaining support services, academic facilities etc. f. Discuss and approve financial estimates, annual reports, accounts and audit reports time to time. Maintain necessary records of the institute in stipulated formats. g. Demonstrate care and commitment to academic excellence and plan to organize faculty and supporting staff development programs. h. Promote interactions with all stake-holders facilitate students' placements and students development programs. i. To act as a chief officer in-charge for examinations. j. To facilitate industry interactions. k. To plan and implement the activities to take care of hygiene, safety and housekeeping in the institute. l. Take teaching load prescribed as per the norms issued time to time by state government. m. Communicate regularly with all members of the institute. n. Evaluate the performance of faculty and supporting staff. o. Improve Institution's image in the society. p. To lead the accreditation activities of institute

for various quality standards. Code of Conduct for Support Staff: a. Commence work on time. b. Use all work hours productively and ensure that their activities in the workplace do not impede the effective operation of their department. c. Maintain a supportive environment for while performing their assigned duties. d. Respect confidentiality in all matters. e. Understand the job scope, practices, and procedures relating to their position. f. Ensure accuracy and thoroughness in the performance of their assigned duties. g. Meet targets regarding work to be performed to the best of their ability. h. Manage time effectively. i. Be well-organized. j. Demonstrate ability to solve problem within the scope of their position. k. Demonstrate ability to work independently when appropriate. l. Show initiative. m. Notify their in-charge if they are unable to come to work. Submit leave application to the in-charge if want to avail vacation.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence day	15/08/2018	15/08/2018	80
Republic Day	26/01/2019	26/01/2019	80
Voters awareness week	25/01/2019	02/02/2019	300
Mahatma Gandhi Jayanti	02/10/2019	03/10/2019	80
Rajashri Shahu Maharaj Jayanti	26/06/2018	26/06/2018	25
Swami Vivekanand Jayanti	12/01/2019	12/01/2019	50

Chatrapati Shivaji Maharaj Jayanti	20/02/2019	20/02/2019	50
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Installation of LED lamps Rain water harvesting Green Campus-Tree plantation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Best Practices 1. Title of the Practice PAHAL-An Intercollegiate Idea generation competition. 2. Objectives of the Practice 1. To promote ecosystem of innovation entrepreneurship development. 2. To build start up culture. 3. To provide access of Incubators venture funding to students. 4. To help students from other colleges and institute to get a platform for Idea presentation. 5. To Improve employability of students from traditional courses 3. The Context: Location: has been major challenge for the implementation. Sangli is district place but at the same time it is based in agricultural area. Industrial development is negligible hence for Incubation venture capital institution has to approach from metro cities. Finance: PAHAL major expenses are the prize amount to the best Ideas. Rs.21000 PAHAL is self-funding event. Funds are raised by students from market 4. The Practice PAHAL was started in 2017 It is a self-supporting event. The start-ups are rightly termed as Unicorn due to its attainment difficulty. Sangli is a hub of education with the renowned professional educational institutes. Unfortunately, Sangli lacks in the Industrialization and it leads to the absence of ecosystem for the innovation start-ups. As a Higher education institute CIMDR always thrive for the innovative ways to enhance the capacity of students. PAHAL is been introduce to motivate students to generate, brainstorm motivate the students to generate ideas for the startup MBA department students raise funds from the market, Poster are design with information about date, time, venue, registration link, and date, rules and regulation along with other information. These posters are marketed by students in to various institutes under Shivaji University. Students are asked to register on institute web site, Registered data is segregated as per the college or course. For the event work is done on the three major areas: 1) Incubator: Institute contact the incubators to be part of the event and if incubators finds the idea up to the mark incubators incubate the idea. Venture Centre was incubator from Pune. 2) Venture Capital: From last two years SIDBI venture funding is the partner of the PAHAL , GM of SIDBI Shri. Bhagavan Chandanani visits the competition. If idea is shortlisted by their them it is eligible to present in the Mumbai under the startup scheme. 3) Expert judges: Experts panel is formed with the combination Technical Expert, CA, Incubator, Venture capitalist Entrepreneur. After the process first Five Ideas are shortlisted first three ideas are awarded with the cash prize. 1st prize is awarded with Rs.10,000, 2nd prize with Rs.6,000 3rd prize is awarded with Rs.4000. 5. Evidence of Success Number of Ideas: In the first year 2017 we had 15 ideas and 45 participants where in the 2018 no if ideas increased up to 50 and participants were 115. Locations: Ideas have come from Karnataka, Mumbai, Pune, and Kolhapur Satara. Incubating partner: Incubation partner was the renowned incubator from Pune. They guide us in technical things 6. Problems Encountered and Resources Required While organizing the Job fair Major problems were Location, Finance, Bridging the gap between Incubator, Venture capitalist Student Idea. o Location: CIMDR is located in Sangli, This region predominant in agriculture and lack in industrial development. Due to location issue it is difficult to get the required resources. o Finance: It is one day Event. This event requires Finance for the purpose of Prize money, accommodation of

resource person posters. As we need to convey to students for that we print posters and banners. Finance is raised by MBA II year students so it is a self-funded event.

o Incubator, Venture capitalist Student Idea Gap: Due to locational disadvantages there is gap and student can not access the innovative eco system to develop idea and convert into the startup.

2. Title of the Practice Kaushalya - Initiation of Skill development

3. Objectives of the Practice CIMDR is located in Semi-urban area hence student of MBA are raw in skill set. Institute make designated efforts to improve skill set of students through various specifically design activity. Objectives of -----

- To Enhance Skills of Students
- To improve employability skills
- To improve self-belief among students
- To prepare for market.

4. The Context In normal circumstances Skill development is part of professional curriculum. Institutes' located at our area face stiff difficulties in molding these students. Students are from different Social, Economic, Geographical background so it is difficult to major them with same parameters. Institute is of opinion that all the teaching cannot be only done through traditional formal way. So we have design various activity with formal and informal blend and we have experience change eventually among students.

5. The Practice This practice is distinctive in a way it is operated.

- 2) While implementing practice we avoid labeling students by mentioning they are weak in a particular area or they don't know something which is very basic for this course.
- 3) Identification process: 1) Student PI form 2) Ice breaking These two activities help us to identify common and specific skill lacunas and those have skills at par.
- 4) Designing Activity: Skill development activities are design by looking in to the requirement of students. while designing activity it is ensure that it is motivating and have scope of participation of those who are absolutely unaware about skills Students who are at par act as movers of that particular activity. Majority of activity are team base and team are design of different gender and different skills.
- 5) Implementation: These activities are implemented with the help of curriculum. Seminars, presentation, case study, extension activities, mini projects, skits, cultural activity, intercollegiate event. All these activities are implemented by keeping students at centers.

6. Evidence of Success Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate? Describe in about 200 words.

- Placement: Placement of the students has improved remarkably over the period. From last five we have been successful to place vernacular medium students in to International KPO. Bank placement have improved in last 2 years.
- Entrepreneurship : It has been observe that student admitted with mediocre skill sets have develop their Entrepreneurship skill . Following students represent the entrepreneurship. 1. Pratik Patil 2. Shubham Patil 3. Mohit Patel
- Summer Placement: Students are undertaking paid summer projects with government bodies and private sector organizations.

7. Problems Encountered and Resources Required While imparting soft skill training major hurdles were

- Inviting Resource person from corporate world
- Non availability of software
- Regular Time Table
- Affiliation to university: Schedule has to be prepare as per university calendar

Resources required were:

- Experts from the field
- Flexible time table
- Industry for practical exposure
- Financial constrain to Students and institutes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://cimdr.ac.in/Best%20practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Consultancy to Industries is one of the distinguishing areas of our institute.

CIMDR is a pioneer institute in the management under the Shivaji university. We take proud in being one of the leading in academic records. CIMDR believes that management education cannot be imparted in isolation hence industrial interaction is considered as part of training to the students. CIMDR have nurture the culture of consultancy in the last two decades. From last three year it has establish strong foot hold among the industrialist in Sangli and surrounding area. Features of Consultancy: 1) Exposure to the faculties helps in enriching classroom teaching and research. 2) Participation of students in delivering the consultancy projects. 3) Monetary benefits to the students 4) Budget is prepared and implemented by Faculty. 70:30 formula is implemented by the management where in 70 is given to faculty 30 is to the institutes for the resources used during the consultancy. 5) Involvement of industrialist in the effective delivery if curriculum. Process of Implementation: Areas of consultancy: 1) Marketing: Under the umbrella of marketing CIMDR has delivered market survey, market potential analysis, STP analysis and marketing strategies. 2) HR:CIMDR has worked on the Human resource planning and procurement. Quality circles in HR, Self Manage Team performance HR manual. 3) Finance: In the finance area project analysis planning is done Success stories: 1) Galaxy: Galaxy Transmissions Pvt Ltd ["Galaxy"] is a diversified group with interests in aluminum, power transmission and distribution. CIMDR 2004-05 2) Samruddhi: 2004-05 3) Sampatrao Pawar:2006-07 4) SHG 5) GodawariIndustried 6) Kotibhaskar Sr.no Name of Origination Area of work Year Duration Funds 1 Galaxy Transmissions Pvt Ltd HR 2004-05 3 Months 50000 2 Samruddhi HR 2004-05 3 Months 70000 3 Ugam-NGO Finance On going extension activity 4 SHG 5 Godavari Industries HR,Marketing 2014 On going I2I 6 Kotibhaskar Market research 2015 2 months A/C Current Projects: Sr.no Name of Origination Area of work Year Duration Funds 1 Annapurneshwari Foundation Political consultancy 2018 2 year 134000 2 Vikas Hightech Marketing 2018 1 year 80000 CIMDR is expecting to strengthen the consultancy cell as a part of Quality initiatives. Establishment of I2I cell has help in promoting the consultancy among the industrialist.

Provide the weblink of the institution

<https://cimdr.ac.in/7.3.1.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year (500 words): Every year institute prepares academic and administrative plans. While preparing the plans the requirements of statutory bodies such as AICTE, DTE, and University are taken into consideration by IQAC. NAAC guidelines help us in streamlining the planning process. The action plans for next academic year are 1. Strengthening linkages with industries for research and innovation: Institute has developed I2I cell i.e. Industry to Institute cell, through this cell different activities such as Guest lecture, summer internship, industrial visits and lead generation for consultancy projects is carried out regularly. Organize I2I Summit to strengthen industry to institute relations. The summit would help to identify the need areas so institute can support the industry and research activities can be conducted. 2. Add On Courses: Considering the suggestions of NAAC peer visit and as per industry requirement add on courses will be designed to enhance students' entrepreneurial and employability skills. 3. Conferences and Publications: Institute is planning to conduct National/International conferences to develop research culture among the faculty members. The ideas identified for conferences are digitalization of education, innovation in teaching - learning. Target for paper publications in UGC care list journals set for the next year each faculty should publish at least two papers a year. 4. Student development activities: To enhance communication and employability skills of students different activities are designed through student development committee. The committee organizes inter class competitions such as group discussions, debates, brand wars, Aptitude tests etc. on regular basis. For the next academic year, Institute is planning to

involve professional organization to enhance communication skills of the students. 5. Starting NSS scheme: Institute will apply to the NSS cell of Shivaji University. Formal NSS cell will streamline the social extension activities. 6. Extension Activities: Institute participates in various extension activities regularly, but yet it has signed formal MOUs with Government Non- Government organizations. In the next academic year Institute is planning to conduct social extension activities in association with GOs NGOs by signing MOUs. 7. AAA Committee: Institute will establish AAA committee for the next academic year. The committee will help to standardize the academic and administrative procedures. AAA committee's insight will help IQAC for further qualitative development.